



## **Covid-19 Appendix to Chameleon Club Terms and Conditions 12<sup>th</sup> January 2021**

At a meeting of the Full Governing Body on 12<sup>th</sup> January 2021, the following amendment to Chameleon Club terms and conditions, with regards to Covid-19, was agreed:

### **When the whole of Lydalls Nursery School has been instructed to close by a relevant public body:**

In the event of an enforced school closure, if you still wish to access school support services being offered (e.g. remote learning, Tapestry, Parentmail, ongoing support from Lydalls Staff) and to secure your current schedule of booked sessions that your child attends, 50% of fees invoices will remain payable for an initial period of half a term. This will be reviewed on a half termly basis depending on the level of service we are able to provide covering a maximum period of one term.

If you do not wish to pay fees, you may cancel your child's fee-paying sessions and the half termly notice period will be waived; cancellations must be made in writing.

If you decide to cancel your child's fee-paying sessions, you will need to apply for a new schedule of sessions via our usual application process. We may also contact families directly to keep them informed of any updates we feel are pertinent to them. Please note, we cannot guarantee the same sessions will be available as there will be various considerations to take into account such as the age of your child at the point of re-opening, logistical arrangements in Nursery, additional funded applications received in the interim etc. However, as always, we will endeavor to accommodate your preferences as much as we possibly can.

Your funded sessions will not be affected (provided you have completed your funding declaration form) and will continue to be available once Nursery reopens. If you are asked to reconfirm your 30-hour funding details during the closure, you must do this to ensure the full provision of 30 hours is secured.

*\*\* Assessment for provision of on-site critical worker or vulnerable child places will be made following government guidelines at the time of closure. Charges for these sessions will be reviewed on a case by case basis in line with our schedule of fees and funding agreed by the Local Authority at the time. The number of hours for which your child is on site will also be taken into consideration when determining what, if any fees are payable\*\**

### **When Lydalls Nursery School has been instructed to close a bubble by a relevant public body or due to other Covid-19 related disruption:**

If your child is in a 'bubble' of children that has been closed and/or has to self-isolate, the fees sessions you were due to attend during the 10 calendar day period of absence will be credited to your next invoice.

### **When Lydalls Nursery School is fully open and all services are available:**

Full fees remain payable and your child's place will be available whenever you are ready to return. If you wish to cancel or amend your child's fee-paying sessions, the normal notice period applies (half a term).

**Frequently Asked Questions when Lydalls Nursery School Remains Open:**

Q. I have a child that attends a funded place and lunch club. I do not want to bring them in for the time being. Will I have to pay?

A. Yes, full fees remain payable whilst Nursery is open and your child's sessions will be available whenever you wish to return. If you wish to cancel or amend your child's fee-paying sessions, the normal notice period applies (half a term).

Q. My 2-year-old was due to start Chameleon Club this term. I would rather wait until later in the year before they start. Will their place be held for them?

A. No. You may choose to defer your place to a later date, but we cannot guarantee a place will be available.

Q. My child has a 30-hour place and normally attends breakfast and/or lunch club every day. For the next few weeks, I only want them to attend on the days I work; can I only pay for the days they are at breakfast and/or lunch club?

A. No, full fees remain payable whilst Nursery is open and your child's sessions will be available whenever you wish to return. If you wish to cancel or amend your child's fee-paying sessions, the normal notice period applies (half a term).

Q. My child normally attends breakfast club, but I am working from home for a while, so I do not want the place for the time being. Can I cancel for a couple of weeks and return later?

A. No, full fees remain payable whilst Nursery is open and your child's sessions will be available whenever you wish to return. If you wish to cancel or amend your child's fee-paying sessions the normal notice period applies (half a term).