

Lydalls Nursery School
Job Description

Title: Teaching Assistant Fixed Term [4th Jan 2021 to 12th Feb 2021]
Lydalls Nursery School
Term time only: 8.45am-11.45am 3 days a week: Monday, Tuesday, Wednesday
Grade 1
Qualification desirable but not essential

Responsible to: Headteacher

Job Purpose

- To contribute to providing an inclusive, responsive, nurturing and stimulating environment for children ages 2-5 as part of a great team
- To establish and develop warm, trusting and consistent professional relationships with individual children and their families/carers
- To work in partnership with families/carers, the local community and other professionals, keeping children at the heart of everything you do.

Key Tasks

- Comply with safeguarding procedures within Lydalls Nursery School in line with the school and county council policies and in coordination with the Headteacher
- Participate as a member of the Lydalls team working to create an environment which promotes children's development and learning
- Promote Lydalls Nursery Schools vision and values
- Comply with Lydalls Nursery Schools policies and procedures e.g. inclusion, child protection, health and safety and confidentiality
- Contribute to learning journals and records of assessment of children's development
- Meet the needs of the child through relationships, play and interaction and physical care and foster the child's growth, self-esteem and independence
- Participate as a member of a team working to create an environment which promotes children's development and learning
- Supervise and interact with children at all times in all areas, inside and out
- Comply with the statutory framework for Early Years Foundation Stage
- Comply with safeguarding procedures within Lydalls Nursery School in line with the school and county council policies and in coordination with the Headteacher
- Support the child in accordance with any individual plans and assist in specified programmes by agreement where necessary e.g. speech therapy or physiotherapy
- Provide a nurturing, stimulating and challenging environment for children both indoors and outdoors
- Promote equality of opportunity and inclusive practice.
- To undertake such other duties as may reasonably be required by the Headteacher

Person Specification – Teaching Assistant Fixed Term (Unqualified)

Education and Training	
Essential	Desirable
<p>Good Numeracy/literacy skills</p>	<p>Recognised Level 2/3 qualification relevant to early years e.g. NVQ2 in early years care and education</p> <p>Paediatric First Aid Certificate</p> <p>Safeguarding training</p> <p>Level 2 Food Hygiene</p> <p>Evidence of commitment to on-going personal and professional development</p>
Relevant Experience	
Essential	Desirable
<p>Direct experience of working with children between the ages of 2-5</p> <p>Experience of helping young children to learn and develop</p> <p>Able to recognise and respond to individual children's needs, routines, interests and development</p>	<p>Experience acting as a key person</p> <p>Experience of observing children's learning and development and contributing to assessment and planning</p> <p>Supporting a child with additional needs</p> <p>Experience of working across the age range of 2-5 years</p> <p>Able to give examples of: Recognising and responding to individual children's needs, routines, interests and development</p> <p>Experience of working with parents/carers</p> <p>Working to policies, procedures, and national standards</p>
Knowledge/ Aptitudes	
Essential	Desirable
<p>Effective written, verbal and non-verbal communication skills with both adults and children</p> <p>Ability to support and enhance children's learning experiences</p> <p>Ability to identify and encourage next steps in learning</p> <p>Commitment to promoting the setting's vision and values throughout provision and practice</p> <p>Commitment to inclusive provision and practice, including equal opportunities and race equality and to provision that responds to each individual child and family</p> <p>Commitment to personal professional development</p> <p>Able to maintain confidentiality at all times</p>	<p>A good understanding of the EYFS curriculum</p> <p>Knowledge of safeguarding procedures</p>